

Book-o-mat User Guide

Book-o-mats are self-service lending lockers allowing Readers to pick up books ordered from the online catalogue of the Raczyński Library and to optionally return books.

In order to use the service, place a book order using your Reader's Account in the Online catalogue by selecting a Book-o-mat of choice.

Collecting an order

1. Press BEGIN at the bottom of the screen.
2. Scan your Reader's Card using the small scanner to the right of the screen.
3. Press COLLECT THE ORDER.
4. Press OPEN. Empty the locker and close it. Mind that your order might have been placed in multiple lockers.
5. After collecting your order, you will be automatically logged out.

Returns

1. Press BEGIN.
2. Scan your Reader's Card using the small scanner to the right from the screen.
3. Press RETURN.
4. Scan the barcode on the back of each book cover using the scanner, and put each book's back cover against the RFID reader.
5. Press RETURN again.
6. The Book-o-mat will appoint you a locker.
7. To open the locker, press PROCEED.
8. Place the books inside the locker and close it.
9. Having completed the return, you will be automatically logged out.

Returning by selecting your own locker

1. Follow steps 1 through 5 in the "Returns" section.
2. Press SELECT A LOCKER.
3. Select a locker (marked green on the Book-o-mat diagram showing available lockers).
4. To open the selected locker, press PROCEED.
5. Place the books inside the locker and close it.
6. Having completed the return, you will be automatically logged out.

System errors and malfunctions should be reported to the following e-mail address:

ksiazkomaty@bracz.edu.pl.